



Chanderprabhu Jain College of Higher Studies

&

School of Law

An ISO 9001:2015 Certified Quality Institute

(Recognized by Govt. of NCT of Delhi, Affiliated to GGS Indraprastha University, Delhi & Approved by Bar Council of India)

No. CPJCHS/2023-24/096

09-November-2023

NOTICE

Odd Semester Internal Theory/Practical/Viva Examinations (November- December-2023) Regular Programme: BBA (G)/BBA (CAM)/B.COM (H)/BCA

All the I, III & V Semester Students of BBA (G)| BBA (CAM)| B.COM (H) | BCA are, hereby, informed that the Internal Examinations are commencing from 22nd November 2023

General Instructions:

- 1) All those having **Short Attendance (0% to 30%)**- shall be debarred from the Internal Examination and debarred list shall be posted on your respective Class Whatsapp Groups on or before 10.11.2023. All notified students are hereby advised to mandatorily visit campus with their Parents/Guardians on or before 18.11.2023 and meet with the authorities for necessary ratification during working hours of the college.
- 2) Students those who have submitted **Medical Leave Certificate (MLC)** in respect of above Point No. 1 till date shall be entertained for necessary exemption and all concerned are advised to get the same ratified from the authorities.
- 3) All those whose **Academic Fee is** still pending for remittance are required to note that they shall be debarred from the Internal Examination and are hereby advised to immediately pay the same on or before 15.11.2023 by 3:00 p.m. Please note no **EXEMPTION** or **EXTENSION** shall be entertained to this effect and the concerned departments are strictly advised to ensure compliance.

For any query or information, you may contact–

- Ms. Saumya Goel (BBA (G) & BCA) - 98710 58380
- Dr. Parul Agarwal (B.COM (H) & BBA (CAM)) - 98287 17815

Note:

1. Kindly find Datesheet as well as Guidelines for the Internal Examinations
2. All are advised to appear for the Internal Examinations adhering to the guidelines mentioned
3. The First Semester students are not debarred due to Admission Process till date
4. Routine Transport shall ply as per notified Transport Chart (Only for Opted Students)
5. **Re-Internal Examinations shall be notified after Internal Examinations**

Sd/-
Director

Cc: All Concerned for necessary compliance.