

MINUTES OF THE MEETING

INTERNAL QUALITY ASSURANCE COMMITTEE (IQAC)

A meeting of the Internal Quality Assurance Committee with committee members was held:

Date of Meeting: 01.04.2022

Time of Meeting: 3:00 P.M.

Place of Meeting: ROOM NO. 305

IQAC COMMITTEE:

REPORTING AUTHORITY	REVIEWING AUTHORITY	MEMBERS
Dr. Abhishek Jain, General Secretary	Dr. Ashutosh Agarwal Director	Dr. Neha Mittal – Dean MCIT
Mr. Yugank Chaturvedi, Director General	Dr. Amit Jain, Dy. Director, SoL	Dr. Shalini Tyagi – Dean SoL
Prof. J. P. Mehta, Director Academics		Ms. Shipra Bhutani – HoD BBA
Mr. C.D. Mehta, Registrar		Ms. Arti Bajaj – HoD BCA, BBA(CAM)
		Mr. Sachin Jindal – HoD B.Com(H)
		Ms. Preeti Goel- HoD BA LL.B
		Ms. Sunita Sharma – HoD BBA LL.B

OBJECTIVES OF IQAC:

- The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College.
- The IQAC will provide greater clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.
- The IQAC will contribute towards enhancement and integration among the activities of the College and institutionalize many good practices.
- Started the process for periodic assessment and accreditation of institution.
- To stimulate the academic environment for promotion of quality in teaching-learning and research.
- To encourage self-evaluation, accountability, autonomy and innovations in higher education.
- To undertake quality-related research studies, consultancy and training programmes.
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

Hon'ble General Secretary, started the meeting by opening remarks about the meeting with all the committee members, on 01-April, 2022 to discuss the following points:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- Improvement of Quality of Teaching-Learning Process.
- Collection of feedback from stakeholders (Students, Teachers, parents, alumni).
- Progress of Quality Academic/Research Programmes.
- Review of Various Departmental Activities.
- Ensuring timely incorporation of Recommendations of Quality Audit Report of Joint Assessment Committee (JAC), State Fee Regulatory Committee constituted by the govt. of NCT of Delhi, Bar Council of India, NAAC, University Academic Audit Team and other Research Survey Agencies including ISO Certification.

TASKS COMPLETED:

- Law Journal (UGC Care Listed) Volume XII, Issue 1 published in January, 2022.
- CPJ Global Review (ICI Indexed, J-Gate Indexed) Volume XIV shall be published in July 2022. We have received 23 paper, out of which 20 papers have been accepted and under review by the Paper Review Committee.
- Law Journal (UGC Care Listed) Volume XII, Issue 2 publication is in process, shall be submitted for printing by 31-July-2022.
- The College has organized 7 days FDP on Research Methodology, where more than 56 faculty members from various Institutions have participated.
- Intra College Quiz Competition was organized on 22-January-2022
- International Conference was conducted on 25-March-2022.
- Conference Proceedings was published with ISBN No. 978-93-88465-62-5
- Marketech 2022: An Annual Fest of Management, IT and Commerce students was organized on 26-March-2022 where we received more than 200 participations from various institutions.

The following Webinars consecutively have been conducted by IQAC Cell:

- Webinar on Building a Successful Career in Law dated 8-January-2022.
- Webinar on Personal Vs Professional Development by Ms. Mita Mehta, Canada on 08-January-2022
- Webinar on Women Empowerment: A Holistic Approach dated 5-February-2022.
- Webinar on Competition Law: Emerging Issues & Challenges dated 12-February-2022.

Chanderprabhu Jain College of Higher Studies & School of Law

An ISO 9001:2015 Certified Quality Institute

(Recognized by Govt. of NCT of Delhi, Affiliated to GGS Indraprastha University, Delhi & Approved by Bar Council of India)

- e. Webinar on “Understanding the Commodity & Derivatives Market” by NCDEX was conducted on 26-February-2022.
- f. Webinar on Career Opportunities in Armed Forces for Law Students dated 26-February-2022.
- g. Webinar on Code of Civil Procedure dated 5-March-2022.
- h. Webinar on How to Initiate Investigation in Cognizable Offense? Date: 12-March-2022.
- i. Webinar on How to Make a Lasting First Impression at an Interview dated 30-March-2022.

The Committee has taken step to improve relevant and Quality Academic/Research Programmes.

- a. The faculty and students should be motivated to participate in Webinars.
- b. The faculties and students have also been motivated and sent to take part in various Conferences, Seminar and Workshop etc.
- c. Faculties have been motivated to contribute research paper in CPJ Law Journal and CPJ Global Review
- d. Faculties have been motivated to contribute research paper in different Law, Mgmt and IT Journals National/International repute.

The Meeting was concluded by Vote of Thanks.

PERIODCITY OF THE MEETING - TRIMONTHLY

Next Date of Meeting: 1st July, 2022

Next Date of Submission of MoM: 4th July, 2022